**PROCEDURE ON THE ADMINISTRATION OF TYRE HOMOLOGATION AND LOA1 APPROVAL PROCESS**

**Background**

The process for administering the approval activities within the automotive business unit will generally result in the issuance of a single certificate of compliance in a form of LOA or homologation certificate. On the contrary, the process for tyre homologation and LOA1 for individual vehicles specifically for imports, comprise a “two stage approach” which results in the issuance of dual certificate of compliance. This procedure was developed as an addendum to the automotive business plan to distinctly explain the application of dual certification process applicable to tyre homologation and LOA1 for individual vehicles.

**Describing the “two stage approach”**

* **Tyre homologation**

All imported tyres are first subjected to stage 1 of the homologation by evaluating the submitted documentary evidence of conformity against the mandatory requirements. Once the evaluation process establishes that the type of the tyre complies with the mandatory requirements applicable, a preliminary/conditional letter of compliance will be granted to the applicant. The preliminary/conditional letter compliance which is valid for a period of twelve months may be presented to the International Trade Association Commission (ITAC) to facilitate the importation of such tyres into the country.

The applicant shall present the sample tyre/s for which preliminary/conditional compliance letter has been granted, for inspection and verification against the entire relevant mandatory requirements before offered to the market. Upon satisfaction that the documentary evidence of compliance and the sample presented meet all the applicable requirements including those in the preliminary/conditional letter of compliance granted, the final homologation approval letter will be granted to conclude the process.

* **LOA 1**

Certain imported motor vehicles by private persons which are classified as high risk in accordance to the automotive risk criteria will be subjected to stage 1 of the vehicle LOA process by evaluating the submitted documentary evidence of conformity against the mandatory requirements as applicable. Once the evaluation process establishes that the vehicle model complies with the mandatory requirements applicable, a conditional LOA1 will be granted to the applicant. The conditional LOA1 is valid for a period of twelve months which may be presented at port of entry to facilitate the importation and release of such vehicle into the country.

The applicant shall present the vehicle unit for which conditional LOA1 has been granted, for inspection and verification against the entire relevant mandatory requirements before registration on the electronic National Traffic information system (eNatis) can be permitted. Upon satisfaction that the documentary evidence of compliance and the vehicle unit presented meet all the applicable requirements including those in the conditional LOA1 granted, the final LOA1 certificate will be granted to permit the registration of the vehicle unit.