

3. Process flow for submitting the application documents

Approval process-tyres (Importers and Manufacturers)

- New tyre brand(s)-first time application

SUBMIT THE FOLLOWING

- E-CERTIFICATE
- QUALITY MANAGENT CERTIFICATE(ISO 9001 or ISO/TS 16949)
- LETTER OF AGREEMENT
- SARS IMPORT/EXPORT CODE
- COMPLETE NRCS FORMS
- ATTACH TYRE SIDE WALL PHOTOS

- ADDITIONAL TYRE BRAND(S), SIZES OR TYRE PATTERN-SAME MANUFACTURER

SUBMIT THE FOLLOWING

- E-CERTIFICATE
- COMPLETE NRCS FORMS
- ATTACH TYRE SIDE WALL PHOTOS

- TYRES FROM DIFFERENT SUPPLIER(S)-OR DIFFERENT MANUFACTURER

SUBMIT THE FOLLOWING

- E-CERTIFICATE
- QUALITY MANAGENT CERTIFICATE(ISO 9001 or ISO/TS 16949)
- LETTER OF AGREEMENT
- COMPLETE NRCS FORMS
- ATTACH TYRE SIDE WALL PHOTOS

Annexure A

(Normative)

A.1 Administrative Process - Homologation of pneumatic tyres for passenger cars and their trailers

- A.1.1** The Applicant shall submit a written request for homologation to the Regulatory Authority providing information of his/her intention to homologate each type of tyre intended to be manufactured or imported.
- A.1.2** The Regulatory Authority shall forward the homologation application to the Applicant requested in A.1.1 above.
- A.1.3** The Applicant shall complete the application and submit to the Regulatory Authority. The application shall be accompanied by the supporting documentation and the tyre sample where applicable.
- A.1.4** The appropriate fee for the homologation, as determined by the Minister by Notice in the Government Gazette, shall be paid to the Regulatory Authority.
- A.1.5** Upon receipt of the completed application and the required supporting documents, the Regulatory Authority shall review the documents for correctness, completeness, and authenticity. Incorrect documentation, or insufficient documentation, will be reported to the applicant, for his/her correction. The tyre sample shall be made available for inspection per arrangement with the Regulatory Authority.
- A.1.6** The Regulatory Authority shall inspect the tyre sample and verify it against all mandatory requirements and the submitted supporting documentation.

A.1.7 In the case of imported tyres; where a tyre sample may not be available at the time of application for homologation:

A.1.7.1 The Regulatory Authority shall evaluate the submitted application and supporting documentation and verify it against all the mandatory requirements.

A.1.7.2 Once the supporting documents evaluation process establishes compliance of the tyre type with the relevant mandatory requirements applicable, the Regulatory Authority shall issue a preliminary/conditional Letter of Compliance, to the applicant to facilitate the process of importation of such tyres into South Africa.

A.1.7.3 The applicant shall present to the Regulatory Authority the tyre sample for which preliminary/conditional homologation approval has been granted, for inspection and verification against the entire relevant mandatory requirement before offered to the market.

A.1.8 Any non-compliances identified in A.1.6 and A.1.7 above, shall be resolved by the Applicant, to the satisfaction of the Regulatory Authority.

A.1.9 The Regulatory Authority shall issue a Homologation Certificate to the Applicant upon satisfaction that both the supporting documentation and the tyre sample inspected meet all the applicable requirements including those in the preliminary/conditional approval granted in accordance with A.1.7.2 above.

A.1.10 The application, supporting documents, preliminary/conditional approval Letter of Compliance (where applicable) and the Homologation Certificate shall be maintained as Homologation Records, by the Regulatory Authority and the Applicant.

A.2 Source of evidence

A.2.1 The evidence of compliance with any of the requirements of any referred-to standard in this compulsory specification, which requires testing to establish compliance, and a test report issued, will only be recognized by the Regulatory Authority, from the following sources:

- a) A laboratory that is part of an international or regional mutual acceptance scheme, or
- b) A laboratory that is accredited to ISO/IEC 17025 by SANAS or an ILAC affiliated accreditation body, or
- c) The laboratory has been successfully assessed against the requirements of ISO/IEC 17025 to the satisfaction of the Regulatory Authority.